



**Deutsche Schule Metro Detroit**  
**P.O. Box 1064**  
**Royal Oak, Michigan 48068**  
**www.deutscheschulemetrodetroit.com**

## TEACHER APPLICATION FORM

Date of Application \_\_\_\_\_

Name \_\_\_\_\_

If any information regarding a different name you may have used in the past to check your employment history, academic or personal references (ex. maiden name)? \_\_\_\_\_

Residential Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail address \_\_\_\_\_

Citizenship \_\_\_\_\_ Other than U.S., do you have an Employment Authorization Card? \_\_\_\_\_

### EDUCATIONAL BACKGROUND: LIST MOST CURRENT FIRST

List High Schools, Colleges & Universities Attended	Date you Graduated	Location	Degrees Received

Name under which credentials are filed \_\_\_\_\_

List all teaching related certifications and/or endorsements.

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EDUCATIONAL EMPLOYMENT EXPERIENCE : LIST MOST CURRENT FIRST

Name of Institution & Address	Subjects Taught	Dates From/To	Name of Supervisor	Reason for Leaving

Attach additional sheets if necessary.

WORK EXPERIENCE OTHER THAN TEACHING

Name of Company	Address	Nature of Work	Employment Dates	Reason for Leaving

THREE PROFESSIONAL REFERENCES

Name	Position	Address & Telephone Number

Areas of interest, activities, or hobbies \_\_\_\_\_

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Scholastic honors \_\_\_\_\_

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Professional organizations memberships (any offices held) \_\_\_\_\_

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Any other information you would like us to know about you \_\_\_\_\_

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Do you have competent computer skills?  Yes  No

Are you presently under contract with any other schools?  Yes  No

Are you presently working towards a higher degree?  Yes  No If yes, what is your expected completion date and degree expected? \_\_\_\_\_

Have you ever been requested to resign or otherwise surrender your employment rights with any school or educational institution?  Yes  No If so, please explain on a separate sheet of paper.

Have you ever been convicted of a felony or a misdemeanor other than a minor traffic violation?  Yes  No If yes, please explain.

Do you currently have any felony charges pending against you?  Yes  No  
If yes, please explain.

Have you ever engaged in "Unprofessional Conduct" which is defined to mean one or more acts of misconduct; one or more acts of immorality, moral turpitude, or inappropriate behavior involving a minor; or commission of a crime involving a minor?  Yes  No  
If yes, please explain:

I hereby authorize the Deutsche Schule Metro Detroit to inquire and verify any information contained on this application for employment, and the school shall not be liable for any damages which may result from such inquiry or verification. I understand that making any misleading or untruthful statements on this application may result in dismissal if accepted for employment, I understand that this application will become a permanent part of my personal records.

\_\_\_\_\_  
Signature (Full Name)

\_\_\_\_\_  
Date

Along with this application, please submit:

- Resume
- Copy of your teaching credentials
- Any other information and/or references that applies to your teaching

Application should be sent to:

Deutsche Schule Metro Detroit  
P.O. Box 1064  
Royal Oak, Michigan 48068

It is the policy and commitment of Deutsche Schule Metro Detroit not to discriminate on the basis of race, sex, age, color, national origin, religion or handicap in its educational programs, activities, admissions, or employment policies in accordance with Title IX of the 1972 Educational Amendments, executive order 11246 as amended Section 504 of the Rehabilitation Act of 1973 and all other pertinent state and federal regulations.